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**NAME OF DEPARTMENT GOES HERE**

You can put department intro information or a welcome message here, if necessary.

# NEED HELP? CONTACT US

If you are a student looking for help from our academic department, we may not be physically here at times due to the COVID-19 situation, but we are available and stand ready to support you and answer questions you may have.

**HOURS**

Monday-Friday, 8:30am to 5:00pm

**PHONE**

(434) XXX-XXXX

**TEXT** (if applicable)

(434) XXX-XXXX

**EMAIL**

[XXXXXX@virginia.edu](mailto:XXXXXX@virginia.edu)

**ON THE WEB**

URL for academic department here

Prepared on \_\_\_\_\_\_\_\_\_\_\_\_\_

